



A Little Ton of News

From The Administration

Robinson Littleton Elementary
is a Title One School

August 14, 2017

Volume 26 Issue 2

English
If you would like a verbal translation of this newsletter, please call 995-3800.

Spanish
Si usted desea escuchar una traduccion de esta noticia, llame 995-3800.

Scheduled Events August 2017

3rd Grade Parent Night 6:00 pm	16th
SAC Meeting 5:00 pm Title I Parent Meeting 5:30 pm	16th
1st Grade Parent Night 6:00 pm	17th
5th Grade Parent Night 6:00 pm	22nd
4th Grade Parent Night 6:00 pm	23rd
2nd Grade Parent Night 6:00 pm	24th

Communication

Each Monday, you will receive a **Parent Communication Envelope** with information about your child and/or any school communication. We ask that you review the contents, sign the envelope, and return it to school the following day with your child.

Dear Students and Families:

Thank you for assisting us with a smooth start to the school year. Below includes information that you need to be aware of concerning our campus and processes.

Safety and Security
Effective August 17th, please be reminded to allow your students to get out at parent drop off and walk to their classroom by themselves in the morning. We will have sufficient coverage by school staff and assure you that your child will arrive safely to class.

Breakfast and Lunch
Breakfast and lunch will continue to be free for all students. Breakfast times are: 7:25 - 7:50 am. If you drive your child to school, please see that he/she arrives in time to eat breakfast and be in class by 7:55 am.

Transportation by Personal Vehicle
Parents should use the driveway entrance on Littleton Road when dropping students off in the morning and picking them up in the afternoon. **Please reserve Hutto Road for school bus traffic.** To ensure student safety, there will be a single lane of traffic for student drop off. When picking up students, grades kindergarten, first and second will be located at the first covered area. Cars should wait in the curbside lane. Students in grades three, four and five will be at the second covered area. Cars are to wait in the center lane. Younger students with older siblings may wait in the older student area. **There are only two lanes for student pick-up. It is extremely dangerous to form a third lane.** Smooth traffic flow and student safety depend upon parent cooperation. **Also, when you exit the campus via the driveway entrance on Littleton Road, you must turn to the right. If you need to travel west, you must exit via Hutto Road to turn left onto Littleton Road. This is to be done for morning drop-off and pick-up.**

In order to pick-up your child, you must have your school provided Parent Pick-Up Card with each child's name written largely and clearly for school personnel to see. If you do not have a card, you must report to the office to sign your child(ren) out. Cars may not be left unattended in front of the school. Please park in a parking space if need be.

Student Dismissal
For the safety of all students, each student will be sent home in his or her usual way unless a **written note** is received from the parent/guardian to the teacher and office. **Telephone requests will only be honored if we can verify the identity of the caller.** Telephone requests will not be honored after 12:10 pm. Please help avoid confusion at dismissal time by following this policy. Be sure to inform your child about transportation changes before he or she departs from home and communicate the information to the teacher with a note. **Students will not be dismissed at the classroom door.**

Our dismissal time is 2:10 pm. Please refrain from signing your school out of school early unless it is for a doctor's appointment. If you do sign your child out of school early, you will have to present identification and wait in the front office.

If you pick-up your child from school via car, please remain in your vehicle until your child arrives. Our pick-up line should soon decrease as the weeks of school progress. Thank you for your patience.

The School Board of Lee County, Florida: Mary Fischer, District 1, Chairman; Jane E. Kuckel, PhD, District 6, Vice-Chairman; Melisa Giovannelli, District 2; Chris N. Patricca, District 3; Steven K. Teuber, District 4; Pamela H. LaRiviere, District 5; Cathleen O'Daniel Morgan, District 7; Dr. Gregory K. Adkins, Superintendent.

District Policy

Parents, it is district policy that we cannot distribute **homemade baked items** in the classrooms. If you wish to bring in baked goods to share with your child's class, they must be store bought. Also, there are to be **no latex balloons** on campus due to the fact that some children are highly allergic to them. In addition, **animals** are not allowed on campus at any time. Your help in adhering to these policies will help to keep our children safe.

School Advisory Council (SAC)

The School Advisory Council is a team of people representing various segments of the community – parent, teachers, students, administration, support staff, business people and other interested community members.

The main purpose of SAC is to assist in the preparation and evaluation of the results of the School Improvement Plan. If you are interested in being a SAC member, please contact Mrs. Broughton at 995-3800.

Severe Weather Plan

The School District of Lee County will always consider student and staff safety a primary importance when making a decision to close school when severe weather threatens. Unless there is a clear threat of danger, the decision to close school will be made around 4:00 a.m. and announced through NBC-2, WINK, ABC-7 TV morning news shows, and via NOAA Weather Alert Radios. Parents and staff should listen to local media beginning at 5:00 a.m. for the latest information pertaining to school closing during severe weather months.



We all shop for groceries, sometimes more than once a week. Now turn those shopping trips into easy cash for our school, and encourage friends to do the same! Just look for the Box Tops logo on hundreds of products like Cheerios®, Hamburger Helper® and Kleenex®, in almost every aisle of the store. All you need to do is clip and send them to school - each one is worth 10¢ for our school.

Check-In Process



All visitors, volunteers, and parents arriving during school hours are to report directly to the front office. Upon arriving, you will need to present a valid driver license which will be scanned. You will then be given a sticker you are to wear while on the school campus. Please be sure to return to the front office once you have completed your visit in order to be signed-out. If you are seen on campus without a sticker, a staff member will politely direct you to the front office. This process will help provide a safer environment for all students and staff. Thank you in advance for your cooperation.



Students are expected to conduct themselves in a manner that promotes a safe, orderly learning environment. It is our expectation that students follow STAR behavior in and out of the classroom and therefore limit any behavior issues.

- S – Stay safe
- T – To be prepared
- A – Active learner
- R – Respectful

ParentLink® is a messaging system that allows us to communicate with you concerning your child's assignments, schedule, grades, attendance, and special events happening at school. In addition, in the event of an emergency, ParentLink® is the fastest, most reliable way that your child's school or the District **can** get need-to-know information directly to you.

Our ParentLink® system utilizes the contact information for your family that you have provided to the school. It is important that you provide accurate phone numbers and E-mail addresses for your family.

Parents and Guardians may log on to the ParentLink® website at any time. The web address is: <http://parentlink.leeschools.net/>

The format for logon is as follows:

- User name is the Student ID of the eldest child in the School District, living in the student's household, followed by the parent's first and last initial. The student's household includes all students living at the same address, with the same home phone number.
- The password is the birth date of the student whose ID was used for the User name, in the format of MMDDYY.

For example:

- If the Student ID of Jane Doe's eldest child in the household is 12345678, Jane Doe's user name would be 12345678JD
- If the birthdate of Jane Doe's eldest child is January 1, 1965, Jane Doe's password would be 010165