

## SAC Meeting Minutes

February 29, 2016

- I. Call to Order Ms. Guzman  
Meeting was called to order at 5:04 P.M.

### Attendees

Monica Broughton	Jeff Sanders	Jenna Andle
Tina Pavy	Anais Guzman	Mandy Fitzgerald
Chad Michaels	Lori Ramey	Jenna Giampi

### II. Approval of Minutes

Motion was made to approve the November 26, 2015 minutes with the following corrections by Jenna Giampi:

- a.) Page 4 under "In Math, Our areas to celebrate include second bulleted item should read Grade 4: Number & operations not Grade 3.

It was seconded by Tina Pavy.

Vote:     Yes-9                             No-0                             Abs-0

### III. DAC Update:

- 1) There was discussion regarding instruction materials adoption and challenge process. Instructional materials include technology and art. Next year will be social studies.
- 2) The preliminary school grades were released from the Department of Education for 2014-15 assessments. The 2014-15 preliminary informational baseline district and school grades do not include learning gains since this was the first year the Florida Standards Assessment (FSA) was given. Learning gains will be included within the school grades calculation beginning with the results for the 2015-16 school year, which will be released this summer. The preliminary information baseline grades should not be compared to prior year's results because the tests are not the same. We need to look at the grades as a new starting point, based on new assessments with new student expectations and a new school grading model. The District is currently working on three topics aligned with the Lee County Standards of Excellence. These topics are the Balanced Scorecard, the Standards and Progress Monitoring.
- 3) Dr. Angela Pruitt –presented a PowerPoint presentation on "Hiring and Retaining the Best Talent." This presentation focused on compensation, recruiting and retaining teachers. We have a referral program and wellness Incentives.
- 4) All employees understand the pay raises. TALC/SPALC contracts should be ratified by the end of week.

- 5) Marc Mora presented a PowerPoint update on Lee County School District High School LLL. While they are still narrowing down the sites, LLL will open in the summer of 2017. The design plans have already been started. Construction to start in December 2016. The site design and permitting process has been started. A lot of this project is based on previous prototype design so the District is not starting from scratch.
- 6) Subcommittee: Spoke about inclusion; most parents felt that inclusion is working. Overall we have seen some growth. Mrs. Broughton stated that 2-3 students need more, some smaller class instruction—we are not a full inclusion school; semi inclusion.

IV. **Review of the District's Parent Involvement Plan:** Each year we review the district's communication and accessibility plan. The SAC Committee read the plan and determines if there are any items that should be clarified, added or changed. We looked at five items and evaluated the plan using the districts rubric as adequate. (Attachment 1).

**Good of the Order and Upcoming Events:**

- a.) March 1, 2016-FSA Writing, Grades 4 & 5
- b.) March 2, 2016-Read Across America Day-8:10 a.m.-8:30 a.m. DEAR (Drop Everything and Read) We will have guest readers from the community, parents, and councilmen and all staff to participate
- c.) March 17, 2106-Family Science Night and 2<sup>nd</sup> grade play 5:30 p.m.-7:30 p.m.-dinner from our own Littleton Garden to be served
- d.) March 24, 2016-End of 3<sup>rd</sup> Quarter
- e.) March 25-April 1, 2016-Spring Break, School Closed
- f.) April 4, 2016-Professional Duty Day –Students return April 5, 2016

V. Adjourn  
Motion was made to adjourn by Jenna Andle  
It was seconded by Jenna Giampi  
Unanimous decision

Meeting was adjourned at 5:30 p.m.

7. Describe how the LEA will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited proficiency, disabilities, and migratory children). Include how the LEA plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e) (5) and 1118(f)].

Strong Responses include:

- 7a. Process the LEA will use for translating information into a parent's native language;
- 7b. Description of how the LEA will ensure that parents with disabilities will have access to parental involvement activities and/or services;
- 7c. Description how the LEA will ensure that information is available to parents considering the fluctuating student populations;
- 7d. Specific languages that information will be provided; and,
- 7e. Process the LEA will use to monitor that schools provide information to parents in a language they can understand, if feasible.

Please evaluate the District PIP using the rubric listed above.

Indicate (X) whether the response given is "adequate" or needs further clarification:

<b>Adequate</b>	<b>Needs clarification of more information (Be specific)</b>
7a.	_____
7b.	_____
7c.	_____
7d.	_____
7e.	_____
School Name	_____
Principal's Signature	_____
SAC Chair Signature	_____
Date	_____