

Dr. Carrie D. Robinson Littleton Elementary

Annual Title I Meeting Minutes

August 16, 2017

I. Call to Order

Mrs. Broughton

Meeting was called to order at 5:33 P.M.

Attendees

Jenna Andle
Monica Broughton
Lorie Carlsen
Mandy Fitzgerald
Jenna Giampi
Elizabeth Guth
Kira Jarvis

Chad Michaels
Tina Pavy
Lori Ramey
Catalina Torres
Gina Valdez
Anthony Williams

II. Overview, Every Student Succeeds Act (ESSA) & Purpose of Title I

Mrs. Broughton gave an overview about the Every Student Succeeds Act (ESSA) of 2015. ESSA has replaced the No Child Left Behind Act (NCLB) of January 2002. The goal of ESSA is for all public schools to bring all students to proficiency as defined by the state. Title I's purpose is to ensure all children have a fair, equal, and significant opportunity to obtain a high quality education and reach, at a minimum, proficiency on challenging state academic achievement standards and state academic assessment.

Title I schools receive federal funding to supplement the school's existing programs.

III. Title I Funding

1. Robinson Littleton Elementary (RLE) Title I received \$362,191 for the 2017-2018 school year. Title I is based on the percentage of free/reduced lunch eligible children (75% or higher in Lee County). There are currently forty-six Title I basic schools in Lee County.

How are the funds spent? They are spent in assisting with student achievement. Littleton's Title I funds were spent on the following this school year:

- a. 5 Resource Teachers to support our students in our core academic classes
- b. 2 paraprofessionals to support our students in reaching their learning targets
- c. Supplemental Instructional Materials
- d. Parent Involvement Activities

- e. Extended Day Program
- f. Professional Development for teachers
- g. IXL Math- supplemental program that can be used at home and students can work at their own pace
- h. Parent Involvement Activities-Our reading night is going to be September 14, 2017 at 5:30 p.m. We will serve dinner. This is a way to show parents how they can assist their children at home in a fun way. There will also be parent sessions-“how to’s,” setting up Overdrive & EBooks.
- i. Extended Day (tutoring)- eventually we will start with our 4th and 5th graders and maybe 3rd graders afterschool 1 ½ - 2 hours, 2 days per week

2. Parent and Family Engagement Plan (PFEP)

What’s included in the school’s Parent and Family Engagement Plan?

School and home must work together for us to be successful. There is shared decision making between the school and family. Parents are involved and participate in the process of continuous school improvement. One way for parents to be involved is by attending SAC meetings. Our parents are involved in the development of the Home/School Compact, Parent and Family Engagement Plan (PFEP) and the School Improvement Plan. We encourage parents to become parent volunteers and participate in planning the parent involvement program/activities for our school. Additional ways:

- a. How family engagement funds are being used
- b. How information and training will be provided to parents/families
- c. How the school will build capacity in parents/families and staff for strong family engagement
- d. Participate in the development of the School Improvement Plan
- e. Participate in parent workshops at the school.

3. School-Parent Compact

The compact is a commitment from the school, the parent, and the student to share in the responsibility for improved academic achievement. You, as Title I Parents, have the right to be involved in the development of the School-Parent Compact. These compacts are developed with input from all stakeholders and are then signed by the principal, teacher, parent, and the child.

4. Parent Right to Know

With ESSA, teachers must follow the licensure and certification requirements set by the State of Florida. Parents are notified via letter if/when their child is taught by a non-licensed, non-certified teacher for four consecutive weeks. We are

required to notify parents that they have the right to request and receive information regarding the professional qualifications of their child's teacher in a timely manner. If we have a teacher that doesn't meet licensure and certification requirements Mrs. Broughton can still hire them. They are called "out of field" teachers. The teacher must agree to a specific time to do what they need to get state certifications.

5. Robinson Littleton Achievements

We have increased our school's total points by 83 (from 269 to 352), one of the highest in the school district for elementary schools. Our school grade improved from a D to a C. All classroom teachers are highly qualified.

6. Questions and Additional Information

The next SAC meeting will be advertised via e-mail, the marquee, the website, and personal calls.

Ms. Guth - "I received a letter about a computer program and I am having a problem with ParentLink. Who do I contact?" Mrs. Broughton advised to call the school and ask to speak to the technology specialist.

Ms. Fitzgerald - "Is Wednesday the preferred meeting day?" Mrs. Broughton clarified that the new membership will determine what day of the week will be best for the majority."

Ms. Valdez - "When could they start volunteering?" Mrs. Broughton stated that the school will have a volunteer orientation on September 27, 2017. Ms. DiBiasio will send out invitations. She has to finish background checks, review the rules, processes, and expectations with volunteers first.

Meeting adjourned at 5:52 p.m.