



Robinson Littleton Elementary  
is a Title One School

August 2016

Volume 25 Issue 1

English

If you would like a verbal translation of this newsletter, please call 995-3800.

Spanish

Si usted desea escuchar una traducción de esta noticia, llame 995-3800.

Upcoming Events  
in August

3rd Grade Parent Night 6:00 pm	17th
SAC Meeting & Title I Parent Meeting 5:00	18th
1st Grade Parent Night 6:00 pm	18th
5th Grade Parent Night 6:00 pm	23rd
2nd Grade Parent Night 6:00 pm	24th
4th Grade Parent Night 6:00 pm	25th

**Breakfast and Lunch**

Breakfast and lunch will continue to be free for all students. Breakfast times are: 7:25 - 7:50 am.

If you drive your child to school, please see that he/she arrives in time to eat breakfast and be in class by 7:55 am.

# A Little Ton of News

From The Administration



Dear Students and Families:

Welcome back to school! We are very excited about the 2016-2017 school year. We hope everyone had an enjoyable and relaxing summer break with family and friends, and are now ready to jumpstart this year with enthusiasm, dedication, commitment, and effort.

Parent involvement is very important at our school. Communication about school activities and important information is one way that we try very hard to involve parents. As a parent, you should expect to receive a brown communication envelope on the first school day of each week. It will contain work completed by your child and/or school news. Also, at the beginning of every month, you should expect to receive a school-wide newsletter. It will contain information from the office, pertinent dates and times, and other news you need to be aware of. Please be sure to access our web site in order to see important information. The web address is: [lit.leeschools.net](http://lit.leeschools.net)

We believe that parents are one of our greatest resources in education. Through your support and partnership, the teachers at Dr. Carrie D. Robinson Littleton Elementary will strive to make this an exceptional year for the students. We want you to be a part of your child's education. We feel very strong about parental support and understand that many of you have gifts and talents that you can bring to the school as well. Please feel free to call, email or stop by to see us if you have questions or concerns. We look forward to working with you and your child throughout the school year to provide a productive and safe learning environment that supports student success.

*Monica Broughton & Jeff Sanders*  
Administrators

**Communication**

Each Monday, you will receive a **Parent Communication Envelope** with information about your child and/or any school communication. We ask that you review the contents, sign the envelope, and return it to school the following day with your child. This envelope will serve as one means of communication between the school and you.

**Safety and Security**

During the first week of school, parents may walk their child to class. However, effective August 18th, please be reminded to allow your students to get out at parent drop off and walk to their classroom by themselves in the morning. We will have sufficient coverage by school staff and assure you that your child will arrive safely to class.

The School Board of Lee County, Florida: Steven K. Teuber, District 4, Chairman; Mary Fischer, District 1, Vice Chairman; Jeanne S. Dozier, District 2; Cathleen O'Daniel Morgan, District 3; Pamela H. LaRiviere, District 5; Dr. Gregory K. Adkins, Superintendent.

### Student Dismissal

For the safety of all students, each student will be sent home in his or her usual way unless a **written note** is received from the parent/guardian to the teacher. Please help avoid confusion at dismissal time by following this policy. Be sure to inform your child about transportation changes before he or she departs from home. Telephone requests need to be made by 12:10 pm if the child is going home a different way. Students will not be dismissed at the classroom door. If you sign your child out of school early, you will have to wait in the front office.

### Severe Weather Plan

The School District of Lee County will always consider student and staff safety a primary importance when making a decision to close school when severe weather threatens. Unless there is a clear threat of danger, the decision to close school will be made around 4:00 a.m. and announced through NBC-2, WINK, ABC-7 TV morning news shows, and via NOAA Weather Alert Radios. Parents and staff should listen to local media beginning at 5:00 a.m. for the latest information pertaining to school closing during severe weather months.

### Uniform policy

Please be reminded that students can wear a solid red, navy, or white shirt with a collar to school. For bottoms, students can wear khaki or navy blue. If you would like to purchase a uniform shirt with the school's logo on it, you may purchase it from the school store for \$4.50. *Quantities are limited.* As the weather becomes cooler, students may wear jackets or sweaters that either zip or button down the front. Shoes must be closed toe, closed heel, and have a rubber sole. Tennis shoes are preferred as they allow for maximum safety. Tennis shoes such as Heelys and crocs are not permitted. Please be sure to read the Uniform Policy carefully.

### Transportation by car

Parents should use the driveway entrance on Littleton Road when dropping students off in the morning and picking them up in the afternoon. **Please reserve Hutto Road for school bus traffic.** To ensure student safety, there will be a single lane of traffic for student drop off. When picking up students, grades kindergarten, first and second will be located at the first covered area. Cars should wait in the curbside lane. Students in grades three, four and five will be at the second covered area. Cars are to wait in the center lane. Younger students with older siblings may wait in the older student area. **There are only two lanes for student pick-up. It is extremely dangerous to form a third lane.** Smooth traffic flow and student safety depend upon parent cooperation.



### Check-In Process

All visitors, volunteers, and parents arriving during school hours are to report directly to the front office. Upon arriving, you will need to present a valid driver license which will be scanned. You will then be given a sticker for you to wear while on the school campus. Please be sure to return to the front office once you have completed your visit in order to be signed-out. If you are seen on campus without a sticker, a staff member will politely direct you to the front office. This process will help provide a safer environment for all students and staff. Thank you in advance for your cooperation.

In order to pick-up your child, you must have your school provided Parent Pick-Up Card with each child's name written largely and clearly for school personnel to see. If you do not have a card, you must report to the office to sign your child(ren) out. Cars may not be left unattended in front of the school. Please park in a parking space if need be.

### Bus Transportation

Parent cooperation is requested to ensure that children riding the bus understand and follow school bus rules. **While waiting for the bus, students must:** conduct themselves in an orderly manner, stand away from the road, and be on time to ensure a prompt arrival for all students at school. Buses are unable to wait for students who are late to their bus stop.



**Upon entering the bus, students must:** enter only when the driver is present, board and leave the bus at their assigned stop. Changes are permitted only with the written permission of the parent and the principal prior to the change. **(Emergencies only; personal convenience will not be approved.)** If a temporary bus change is required, please send a note to the office before 8:45am on the day of the requested change.



Students are expected to conduct themselves in a manner that promotes a safe, orderly learning environment. It is our expectation that students follow STAR behavior in and out of the classroom and therefore limit any behavior issues.

**S** – Stay safe  
**T** – To be prepared  
**A** – Active learner  
**R** – Respectful

**If you are interested in being a member of the School Advisory Committee (SAC), please contact the school at 239-995-3800 to receive additional information.**